

Sharris Werner,  
Superintendent



# HOXIE COMMUNITY SCHOOLS

## USD #412 – CENTRAL OFFICE

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their regularly scheduled Board meeting on Monday, January 13, 2025 at 7:00 PM in the Hoxie Grade School Library located in Hoxie, KS.

**PRESENT WERE**

**BOARD MEMBERS:**

Michael Bretz, Billi Beckman, Brett Oelke, Mitchell Baalman,  
Haley Herrick, Leonard Weber

**PRESENT BY PHONE:**

Reba White

**SUPERINTENDENT:**

Sharris Werner

**BOARD CLERK:**

Mandy Shipley

**PRINCIPAL:**

Carey Fose

**GUESTS:**

Lindsey Brewster, Brody Brewster, Knox Washington, Blake Dorenkamp, Katina Brenn, Kacen Bieker, Kash Schiltz, Priscila Meraz, Emily Haffner, Jason Weimer, Eric Gaede, Jackie Campbell, Ethan Stickel, Isaac Giancola, Casey Johnson, Sally Cameron, Karl Pratt, Viley Pridey, Aubrey Dierks, Kenzie Nondorf, Maria Hammond, Olivia Walker, Ethan Baker, Axel Escobedo, Kellen Cressler, Charlie Foote, Easton Nickelson, Hailey Vaughn, Rose Lowry, Jentry Rhodes, Khloe Hammond, Inara Cooper

Michael Bretz called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

Mandy Shipley took roll call attendance. Six Board members were present in person, one by phone.

The agenda for the Board meeting was approved as presented (Beckman/Herrick 7-0).

The Board welcomed the guests present.

## **BOE Minutes 1/13/2025**

### **Page 2**

January is Board appreciation month. As an elected and unpaid position, being a Board of Education member is a selfless commitment to the success of our schools. Many of our Board members have dedicated much of their adult lives to the service and advocacy efforts of our students and district. If you see a Board member out in the community be sure to thank them for their dedication to USD # 412.

The Board reviewed cards, thank you notes, and other tokens of gratitude from the students and staff of USD 412.

Members of the Hoxie Junior High and High School Choirs, led by Karl Pratt and accompanied by Sally Cameron, sang a beautiful rendition of "Over the Rainbow" for the Board.

Sally Cameron, Viley Pridey, Aubrey Dierks, Kenzie Nondorf, Maria Hammond, Olivia Walker, Ethan Baker, Axel Escobedo, Kellen Cressler, Easton Nickelson, Hailey Vaughn, Rose Lowry, and Jentry Rhodes exited the Board meeting at 7:06 PM.

Reba White exited the Board meeting at 7:06 PM, since the meeting was to be adjourned to a location impractical to attend by phone.

Michael Bretz adjourned the meeting from the Hoxie Grade School Library at 7:06 PM to the south exterior auditorium entrance door of Hoxie JR/SR High, to receive an update from Charlie Foote and Kash Schiltz on the sign project they presented at the regular October Board meeting.

They would like the sign to be located above the south exterior auditorium doors and explained details they had available about additional costs and continued maintenance. They are fundraising and writing grants for the sign, so there would be no initial costs to the district, only minor ongoing costs associated with maintenance, software and electricity.

The Board gave consensus to Charlie Foote and Kash Schiltz to follow through with the project.

Guests of the meeting and the Board were transported to the high school in a district activity bus, and transported back to Hoxie Grade School to resume the meeting in the Hoxie Grade School Library at 7:30 PM.

Lance Baar and Miranda Marez-Scanlon entered the Board meeting at 7:30 PM.

Reba White rejoined the Board meeting by phone at 7:30PM.

Charlie Foote, Kash Schiltz, Eric Gaede, Karl Pratt, Lindsey Brewster and Jason Weimer exited the Board meeting at 7:32 PM.

Michael Bretz addressed the Board and provided an example of how he handled a patron request by referring them to the appropriate chain of command.

**BOE Minutes 1/13/2025**

**Page 3**

The Board moved to enter into executive session at 7:35 PM to discuss summer weight lifting sponsor evaluations pursuant to the non-elected personnel exception under KOMA for 5 minutes with the Board, Sharris Werner, Carey Fose, Lance Baar and Miranda Marez-Scanlon present, returning to open session at 7:40 PM in the Hoxie Grade School Library (Oelke/Baalman 7-0).

Lance Baar and Miranda Marez-Scanlon exited the Board meeting at 7:41 PM.

The Board moved to approve the Consent Agenda as presented (Weber/White 7-0).

- a) Approve Current Bills
- b) Approve December Treasurer's report
- c) Approve December Monthly Fund Summary
- d) Approve December Activity Fund Reports
- e) Approve December 9, 2024 Special Board Meeting Minutes
- f) Approve December 9, 2024 Regular Board Meeting Minutes
- g) Approve Professional Leave
- h) Approve Gift and Grant Awards
  - a. NWK Agency - \$1807.25 for High School Basketball

Department reports were reviewed.

**Transportation/Maintenance:** Ethan Stickel provided updates for both departments. He informed the Board that the bus safety training with KSDE was postponed to February due to bad weather and gave an update on roof repairs from hail damage the prior calendar year.

The Board moved to approve the quote from Roofmasters Roofing and Sheet Metal Co., Inc, for repairs to district roofs cause by hail damage in June of 2024 (Weber/Baalman 7-0).

**Large-Scale Projects:** Ethan Stickel provided a brief update on progress with the track project.

Ethan Stickel exited the Board meeting at 7:54 PM.

**FHTNW:** Minutes provided, brief update from Billi Beckman.

**NKESC:** Minutes provided, brief update from Michael Bretz.

**Food Service:** Report provided by FSD Tammy Schamberger.

**Administrator Reports:** Carey Fose and Sharris Werner provided updates on their respective buildings and the district.

The Board reviewed their current goals.

**BOE Minutes 1/13/2025**

**Page 4**

Brody Brewster, Knox Washington, Blake Dorenkamp, Kacen Bieker, Priscila Meraz, Emily Haffner, Isaac Giancola, Khloe Hammond and Inara Cooper exited the Board meeting at 8:05 PM.

**The Board moved on to address items in Old Business:**

The Board held a discussion on the fiscal audit contract presented by Jim Myers at the regular December Board meeting. They gave a consensus to proceed with the contract for three additional fiscal years.

**The Board moved on to address items in New Business:**

The Board held a discussion on Board policy DK and DK-R, which involve the dissolution of inactive student activity funds by the Board.

The Board moved that the USD 412 Board of Education assume control of inactive JR/SR High School activity funds as discussed, and distribute the funds to the High School Journalism activity fund (White/Baalman 7-0).

The Board held a brief discussion on district insurance and gave a consensus to bid out the insurance as discussed for the 2025-2026 school year.

The Board held a brief discussion on the upcoming Superintendent Evaluation at the regular February Board meeting. They decided to put a survey out to staff for input and they agreed to continue with the same evaluation tool as used the previous fall to stay consistent across the current school year.

The Board held a discussion on proposed language revisions to the 2024-2025 JR/SR High School Handbook.

The Board moved to approve the 2024-2025 JR/SR High Handbook with changes as discussed (Beckman/Herrick 7-0).

The Board reviewed a draft copy of a congruent one-page calendar for the 2025-2026 school year. The Board agreed a survey should be put out to staff for input and a revised version presented for approval at the regular February Board meeting.

The Board moved to hold Board Officer elections and establish meeting dates and times for the 2025-2026 school year at the regular July 14, 2025 Board meeting (White/Weber 7-0).

The Board moved to approve the December 2024 board policy updates as presented (Weber/Herrick 7-0).

**BOE Minutes 1/13/2025**

**Page 5**

The Board moved to approve summer sponsor contracts for 2025 as listed (Oelke/Baalman 7-0):

High School Boys Summer Weights: **Lance Baar**

High School Girls Summer Weights: **Miranda Marez-Scanlon**

Junior High Boys and Girls Summer Weights: **Miranda Marez-Scanlon**

Drivers Education: **Laura Fellhoelter**

There were no resignations to consider.

Jackie Campbell and Casey Johnson exited the Board meeting at 9:25 PM.

The Board moved to enter into executive session at 9:25 PM to discuss new hires and staff updates pursuant to the non-elected personnel exception under KOMA for 15 minutes with the Board, Sharris Werner and Carey Fose present, returning to open session at 9:40 PM in the Hoxie Grade School Library (Weber/Beckman 7-0).

The Board moved to approve new hires and staff updates as discussed (Beckman/Weber 7-0):

Transfer from 5/6 ELA to 5/6 Math for the 2025-2026 school year: **Whitney Bainter**

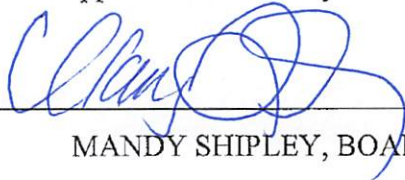
Temporary full-time cook to regular full-time cook effective 1/6/25: **Carol Mick**

Michael Bretz adjourned the meeting at 9:45 PM.



MICHAEL BRETZ, BOARD PRESIDENT

Approved this 10<sup>th</sup> day of February, 2025



MANDY SHIPLEY, BOARD CLERK